



MOWR PROGRAM POLICIES AND PROCEDURES

The following steps must be followed if you are planning to participate in the MOWR Program:

- ___1. Attend a Parent/Student Information Meeting and participate in an Advisement Session with the MOWR Coordinator.
- ___2. Complete the Advisement/Contact Information Form and GCPS Permission Form.
- ___3. Complete the College's Parent Permission Form. This form must accompany the student's college application and transcript.
- ___4. Apply to and be accepted by the college/university of your choice. You are responsible for following the college's application procedures and meeting all deadlines.
- ___5. After receiving your college acceptance, notify your high school MOWR Coordinator. It is your responsibility to know which courses you still need to complete for graduation. Set up an appointment with your counselor to review your credits.
- ___6. Meet with your college advisor to set your college schedule.
- ___7. Meet with your high school counselor to review your college Schedule and to complete your Senior Application for Graduation (if appropriate).
- ___8. Complete Part I of the on-line MOWR Application. Email your high school MOWR coordinator when you have finished this step.
- ___9. If you are taking a course that requires a Georgia Milestone Test, it is your responsibility to check with your high school MOWR coordinator to find out the date, time and location of your test.
- ___10. At the end of the semester, provide your high school MOWR coordinator with an official copy of your college transcript.

NOTE: Steps 6-10 must be completed for each semester (fall, spring and summer). An official copy of your 2nd semester college schedule can be emailed to your high school MOWR coordinator instead of scheduling a face to face meeting.

MOWR STUDENTS ARE RESPONSIBLE FOR COMPLETING ALL HIGH SCHOOL GRADUATION REQUIREMENTS IN ORDER TO PARTICIPATE IN THE GRADUATION CEREMONY.

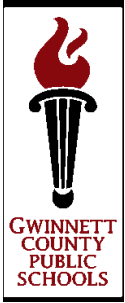
Office Use Only:

Student: _____ ID#: _____ College: _____

Processed Date:
Fall _____
Spring _____
Summer _____

GCPS MOWR PERMISSION FORM

Move On When Ready



Student's Name: _____ Student Number: _____

High School: _____

Seeking Admission to (Name of College/University) _____

MOWR Program [Select One] Full-time _____ or Part-time _____

Student's Daytime Phone Number: _____

Parent's Name: _____

Parent's Daytime Phone Number: _____

Tuition, fees and materials are the only costs that MOWR funding covers. All other expenses will be the student and parents/guardians responsibility to pay.

My signature on this form indicates parental approval for my student to participate in the **MOWR** Program. I understand and agree to the following concepts regarding the **MOWR** Program:

- Upon completion of graduation requirements, the student has officially graduated, and may not continue taking courses or participating in any extra curricular courses through GCPS. **A diploma will be issued in the May graduation.** This will affect your college financial responsibilities.
- If my student fails to pass the courses required for high school graduation, he/she will not be permitted to participate in the May graduation ceremony.
- The college will not communicate with the parent or high school if a problem arises. The college will only communicate with the student.
- **MOWR** credits may not transfer to another college.
- **MOWR** students must continue to meet GHSA high school eligibility requirements to participate in competitive activities.
- **MOWR** students may transfer back to the high school only at the beginning of a semester.
- Failure to enroll in and pass designated postsecondary courses may result in the student not graduating with his/her high school class. Students cannot reenter their home high school for course credit if they have missed fifteen (15) days of class instruction.
- **MOWR** students are required to take all required standardized testing and the student is responsible for making the testing arrangements with the high school.
- Students must comply with all rules from the post-secondary institution and the high school.
- Communication of post-secondary grades to the high school in a timely fashion is the student's responsibility.
- **MOWR** students are responsible for completing all necessary required paperwork.
- **MOWR** students must complete the On-Line **MOWR** application located on GaFutures.org and the **MOWR Student Participation Agreement** for each semester of participation. Failure to do so in a timely manner could result in the student being dropped from their college classes.

Parent Signature _____ Date _____

Student Signature _____ Date _____

Counselor Signature _____ Date _____

Office Use Only:

Student: _____ ID#: _____ College: _____

Processed Date:
Fall _____
Spring _____
Summer _____



Georgia Milestones

(End Of Course Assessment)

GEORGIA TEST REQUIREMENTS

Student's Name: _____

<u>College Courses Requiring Milestones</u>	<u>Year/Semester Taken</u>
_____	_____
_____	_____
_____	_____
_____	_____

I understand the following information about MILESTONE requirements:

I must take the MILESTONE for the above course/courses at my high school in order to receive high school credit.

My score on the end of course assessment will count 20% of my high school course grade.

If I do not take the test or do not provide the college grade to my MOWR Coordinator, I will receive a grade of "NT" and will not receive credit for the course. This will prevent me from graduating.

The MILESTONE assessment tests high school curriculum. College curriculum will vary from high school curriculum and students are held accountable for knowledge of the high school curriculum on the Milestone.

It is my responsibility to communicate with the high school MOWR coordinator to find out when/where/what time the MILESTONE will be given and to report on time for the test.

Student Signature: _____ Date _____

Counselor Signature: _____ Date _____

Local School Testing Coordinator's e-mail Address:

Office Use Only:

Student: _____ ID#: _____ College: _____

Processed Date:
Fall _____
Spring _____
Summer _____



ADVISEMENT / CONTACT INFORMATION MOWR PROGRAM

Student Information

Name: _____ Current Grade: _____

GCPS Student Number: _____ College: _____

Home Address: _____

Cell Phone Number: _____

Home Phone Number: _____

E-Mail Address: _____

Parent/Guardian Information

Parent(s) Name(s): _____

Home Phone Number: _____ Father _____ Mother _____

Work Phone Number: _____ Father _____ Mother _____

Cell Phone Number: _____ Father _____ Mother _____

E-Mail Address: _____ Father _____ Mother _____

Advisement Acknowledgement

I have participated in an advisement session regarding the MOWR Program at my student's high school. I understand the procedures and my responsibilities if I choose to participate in the program.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Office Use Only:

Student: _____ ID#: _____ College: _____

Processed Date:

Fall _____

Spring _____

Summer _____